

**Shaw & Whitley Community Hub**  
 Minutes of the Meeting Held on  
 Tuesday 27th July 2021

<b>Present:</b>	
Nathan Hall (Chair) (NH)	
Alison Candlin (AC)	
Dom Szanto (DS)	
<b>Apologies</b>	
Martin Moorshead (MM)	
Charlotte Yates (CY)	
John Lister (JL)	

No.	Item	Action
1	<b>Welcome and Apologies</b>	
	NH welcomed everyone to the meeting and noted apologies.	
2	<b>Minutes of the Meeting held on Tuesday 20<sup>th</sup> July</b>	
	<p>Minutes of the meeting held on Tuesday 20<sup>th</sup> July were reviewed and actions updated.</p> <p>Outstanding Actions:</p> <p><b>DS will continue to update the group regarding progress with the Seed Enterprise Investment Scheme (SEIS).</b></p> <p><b>Tenancy Agreement</b> – Agreement had been reached on access to storage for the community shop, utilising the small storage room that would be cleared and shelved. This will be marked on the tenancy agreement. In addition, paragraph 6.3 would be amended to note that “neither party, acting reasonably, shall sell items conflicting with the other’s business with the general principle that the landlord will sell products for consumption on the premises and the tenant will sell products for consumption off the premises.”</p> <p><b>Close of Share Scheme:</b> Sending share certificates was still an outstanding action.</p> <p><b>Membership Strategy:</b> Work on this would commenced once other more immediate priorities had been addressed.</p>	<p><b>DS</b></p> <p><b>DS</b></p> <p><b>NH / DS</b></p>



<b>4</b>	<b>Product List and Suppliers</b>	
	<p>The shop shelving was being cleaned later that week. Therefore, the first order of non-perishable goods could be ordered through Youings for delivery on Monday 2 August.</p> <p>Earlier that evening the group had met Cath Harris, who was interested in the supplies coordinator role. AC would forward CH the product and suppliers list and a discussion would be set up with CY.</p>	<p><b>AC</b></p> <p><b>AC</b></p>
<b>5</b>	<b>Date of Next Meeting</b>	
	Tuesday 3rd August	